

Volunteer Frequently Asked Questions (FAQ)

What is the simplest and quickest way to volunteer and find out volunteer opportunities?

The first step is to complete the online volunteer application on our website at chhclinics.org and submit your volunteer application.

What type of training do volunteers receive?

All volunteers are required to attend our General Volunteer Orientation session in order to better understand the organization and their role as a volunteer.

Do I need a background check?

To ensure the safety of our patients and staff, we perform a national criminal background check on applicants interested in most volunteer positions. We perform this background check through First Advantage. You must be 18 years or older to volunteer in a position that requires a background check. All information in the volunteer application, and any acquired through the background check, remains confidential and is used only for screening and placement purposes. If a blemish appears on a background check it may be reviewed by our management team to determine if acceptance of a volunteer application is in the best interest of CHH.

Are there time commitment requirements for your volunteers?

Whether you have a few free hours each week or a few days each month, we have opportunities that can fit into your schedule. Commitment levels vary, depending on your volunteer position. You may choose to become heavily involved or you may sign up for special events one at a time as you're able. We do expect a high level of commitment and professionalism from our volunteers.

Am I required to have an active medical or other professional license as a physician, nurse, student nurse, etc.?

Yes, we need a copy of your most recent license(s) and government issued photo ID (i.e. Driver's License).

Do I need to carry malpractice insurance to volunteer at the clinic site?

At CHH we are covered through IUHRRG (IU Health Risk Retention Group, Inc.) for our volunteer Doctors, Nurses, and other licensed providers. This is an application process for malpractice immunity. If you are interested in knowing more information please contact the Clinic Manager or Volunteer Coordinator.

Who do I contact if I want to volunteer?

You can contact the Volunteer Coordinator. You must fill out a volunteer application online or can stop by our Administrative offices during office hours. We would like to recognize all the hours you put into volunteering at the clinic and keep you updated with what is going on in the clinic.

How do I know I have been accepted as a Volunteer?

You will know that you have been accepted as a volunteer at CHH when the Volunteer Coordinator contacts you to set up a tour of our facility, volunteer orientation, and schedules a couple of times to shadow a current volunteer in the position you are interested in before you would begin scheduling yourself for shifts.

Who does the scheduling for volunteers?

Volunteers can schedule their own schedule through their own Volunteer Management Portal . The Volunteer Coordinator supervises the scheduling. It is important to let your Volunteer Coordinator know if you will not be able to volunteer on a certain day you signed up for. You may sign up for certain times on the calendar specified for specific roles at CHH.

Can volunteers request certain shifts?

Yes, volunteers can request certain shifts on the application form you can select the times and days that you are available and that works best for you. We will work as hard as we can to make sure everyone gets the shift that they requested.

Who oversees all the volunteers?

The Volunteer Coordinator oversees all of the volunteers. However, there are supervisors in each department that will address questions, concerns, or conflicts as they arise while volunteering.

When do I need to be there for my shift?

Please arrive for your shift at least 10 minutes before it starts.

Where do I park at CHH?

Please park in the parking lot across the street from the church where it dead ends.

Do you accept volunteers who are younger than 18 years old?

Yes, we do accept volunteers younger than 18 years old it all depends on the role that we are in need of filling at that time, this would be at the discrepancy of the Volunteer Coordinator (ex. Office work, cleaning, yard work, etc.)

If my schedule changes, can I still help?

Yes, we understand that life happens and there are changes our schedules. We will work with you to adjust your schedule, we value you as a volunteer and would like to continue to have you remain as part of our team.