

CENTER FOR HEALING & HOPE

P.O. Box 195 • Goshen, IN 46527
CHHclinics.org • 574-534-4744

Position Description

Position/Title: Advanced Practice Provider (PA or NP)
FTE: 0.5 – 1.0 FTE

Supervisor: Medical Director

Supervisory Role: none

Accountability Groups: All Staff, Provider Team, Clinical Team

Position Summary: Provide medical services in family care, acute care, women's health, and chronic disease management for CHH patients in collaborative agreement with the medical director; assess, diagnose, and create plans of care according to practice standards of care and Indiana guidelines.

Essential Functions

Clinical Services

- See patients within scope of practice
- Provide evidence based guidelines as a framework for managing patient care, including assessment of health status, diagnosis, and development of a holistic and comprehensive treatment plan
- Identify health and medical risk factors based on physical exam findings, age, medical history, and patient inquiry
- Perform or order diagnostic procedures and analyze quantitative and qualitative collected data
- Provide patient and family education according to healthcare needs and learning abilities to facilitate effective self-care
- Prescribe appropriate pharmacologic and non-pharmacologic interventions utilizing the CHH formulary or an electronic prescription
- Collaborate with professional colleagues and community partners to make referrals as need to provide comprehensive medical care
- Document all patient care activities in Athena (EHR)

Administrative Tasks

- Submit a minimum of 5% of daily charts for review by the medical director
- Participate in quality assurance review of records and treatment plans
- Provide patient coverage of other providers when they are absent
- Participate in provider and clinical team meetings
- Participate in CHH promotional activities and events

Expectations

- Build a sustainable practice panel of new and existing patients
- Participate in developing new programs to diversify patient services

Qualifications

- Maintain an active license to practice medicine in the state of Indiana
- Maintain current professional certification and prescriptive authority
- Passion for working with patients who are uninsured or have other barriers to affordable healthcare
- Previous advanced practice experience preferred
- Willingness and capacity to learn new skills
- Maintain a collaborative spirit with medical director and staff
- Current CPR certification
- Committed to the faith-based mission, vision, and core values of CHH
- Bilingual in English and Spanish strongly preferred, but not required

Work Environment

- Clinical office environment located at 400 W Lincoln Ave
- Ability to sit at a desk and do computer work, learn to use Athena EHR, read small print and computer screen
- Individuals may be asked to perform other job-related duties as requested by the medical and/or executive directors
- This position description is not all-inclusive and will be reviewed periodically to ensure appropriate task alignment with the mission and vision of CHH